

Lucas Color Card – Work Instruction Sheet

Using Lucas' SFTP Site

Welcome to our SFTP site. This site is dedicated to our data-driven Customers.

Please read below:

1. Purpose:

To explain how customers can send their card art and/or data to Lucas Color Card via Lucas' SFTP site. The SFTP site allows Lucas customers to directly post their files in a reliable, efficient, and secure manner without having to send them across the Internet via email servers.

2. Procedure

- 2.1 Open a FTP utility capable of connecting to SFTP.
- 2.2 Use the server address **ftp.lucascolorcard.com** and port **22**, the connection should be **SSH/SFTP**.
- 2.3 Enter your ID and Password that has been assigned to you. You will now be inside your folder that has been assigned to your company on the SFTP site.
- 2.4 On your computer, locate your data files and drag and drop them onto the Lucas SFTP site.
- 2.5 NOTE: Your rights on the SFTP site are limited to this folder only and are effectively READ, WRITE.
- 2.6 Lucas Color Card internal file housekeeping will remove prior files.

Questions? Please contact:

Data Services Manager
405-524-1811
data@lucascolorcard.com

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Lucas Color Card will disable FTP service on September 31st, 2008.

Lucas Color Card is obligated to provide secure servers for our customers.

We understand that some customers have come to rely on FTP and we apologize for the inconvenience this policy change may cause. However, we hope everyone understands that our overriding concern is increased server security for all.

Since most client-side software supports SFTP, this transition should be relatively painless for most people. Links to several popular SFTP programs are given below for your consideration.

Please contact us if you need help making this transition to a more secure environment. We understand the circumstances may arise where using SFTP may not be a viable option for a customer. We are here to help and will work with you to find an agreeable and secure solution.

Mac

Mac users may want to try Cyberduck, and opensource Mac OS X SFTP, SSH Front end.

http://www.apple.com/downloads/macosx/internet_utilities/cyberduck.html or
<http://cyberduck.ch/>. This is a free download.

PC

Windows users may want to try one of the following SFTP clients for Windows.

[WinSCP](#)

[Core FTP](#)

[Go FTP](#)

[Filezilla](#)

[Cute FTP](#)

[WS FTP](#)

[PuTTY](#)